

## Board of Directors Meeting Agenda

### Convening at 9:00 AM on the 14th of July 2022 CE

### Headwaters Arts and Conference Center, 20 Stalnaker St, Dubois WY 82513

1. Call to Order (9:00 AM)
2. Certification of a Quorum
3. Review/Revision and Approval of the Minutes of the previous Board meeting
4. Officer Reports
  - (a) President's Report
    - i. President's Commentary & Goals
  - (b) Treasurer's Report
    - i. Review of General Ledger
    - ii. Review of Balance Sheet
    - iii. Review of Investment Performance
5. Director Committee Reports
  - (a) Architectural Control Committee
    - i. Goodwin Horse Shed Application
6. Standing Committee Reports
  - (a) Roads Committee
  - (b) Communications Committee
  - (c) Social Committee
7. Owner Presentations
  - (a) All Owners present who desire to address the Board will be heard when recognized by the Presiding Officer for a maximum of three minutes, without interruption (no more than one representative per lot(s) with common ownership).
    - i. If an owner would like their comments memorialized in the Minutes, they should provide up to three bullet points to the Secretary within a week of the meeting.
8. Old Business
9. New Business
  - (a) "Review, amend and approve the 2022-2023 HOA Budget" (sponsored by Mark Hirschberger)
  - (b) "ULWS Association Property Assessment and Tax Notice method of notification" (sponsored by Mark Hirschberger)
  - (c) "ULWS Association Attorney Update?" (sponsored by Mark Hirschberger)
  - (d) "Action needed on Road Maintenance Proposal for 2022-2023 from Roads Committee." (sponsored by Mark Hirschberger)
  - (e) "Action needed on Article (Paragraph) 17 of Covenants displayed on website." (sponsored by Mark Hirschberger)
  - (f) Motion to set the date for the 2022 Annual Meeting shall be August 27, 2022. The meeting will be held at Mountain Grace Church, 27 Gilliland Ave, Dubois, Wyo. and shall convene at 9:00 AM. The President is authorized and instructed to notify the owners via the email list that those who are interested in running for either of the two seats at stake in this year's election shall make themselves known via email to board@ulwsa.org or by mail to PO Box 692, Dubois WY 82513. The deadline for candidates to declare is July 23, 2022. (sponsored by Eriks Goodwin)
  - (g) Motion that on August 1, 2022, the Secretary shall verify the eligibility of candidates, pursuant to the ULWSA Bylaws. Then, the Secretary shall forward the complete list of verified candidates to the President. The President shall then announce to the Members via eMail and posting to the ULWSA web site. Candidates who declare by August 1 shall be included on such proxy forms and ballots as are produced by the ULWSA. Candidates who fail to announce their intention by August 1, 2022 shall be eligible for election only via write-in on a ballot. (sponsored by Eriks Goodwin)

- (h) Motion that all 2022 election materials, including web site postings, be reviewed and approved by both the President and Secretary of the Association. In the event of disagreement between President and Secretary, the question shall be brought before a Special Meeting of the Board of Directors with a simple majority to determine the outcome. (sponsored by Eriks Goodwin)
  - (i) Motion to appoint the Communications Committee to act as custodians of ballots and ballot-counting for the 2022 Board of Directors election. (sponsored by Eriks Goodwin)
  - (j) Motion to require that proxies be received no later than three days before the 2022 Annual Meeting to be considered valid for the 2022 election. (sponsored by Eriks Goodwin)
  - (k) Motion to authorize sending of a second owner notification mailing for the 2022 Annual Meeting on August 2, 2022. Contents to be agreed upon by the President and the Secretary (appealable to the full Board if not in agreement) prior to mailing. The mailing shall include:
    - i. Notice of Annual Meeting (include location, time and place)
    - ii. Notice of Availability of proxies and instructions on how to request them
    - iii. Candidate Fliers (no more than one letter size sheet of paper per candidate, can be single or double sided)
      - A. To be included in the mailing paid for by the ULWSA, candidate fliers may not contain personal attacks or personal criticism of any kind. It would be inappropriate to allow owners to attack each other using ULWSA funds.
      - B. For electioneering other than ULWSA mailings, candidates may do as they wish, within the law, at their own expense.
    - iv. Meeting Agenda (general outline style, but shall include Agenda items submitted by August 1, 2022 in accordance with existing Bylaws and Resolutions. (sponsored by Eriks Goodwin)
10. Owner Questions Regarding Current Meeting
- (a) Questions must be directly related to the current meeting and will be limited by the Presiding Officer as appropriate in view of time and respect.
11. Announce Next Meeting Date, Time and Location (August 11, 2022, 9:00 am at Headwaters)
12. Adjournment